

**CIUDAD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

Zoom
Virtual Meeting

September 16th, 2024
DRAFT
Meeting Minutes

1. **Call to Order** **4:37pm**
 - A. Supervisors present: Steve Glass, Dan Conklin, Gabriella Coughlin, Zoe Economou, Sarah Hurteau, Tom Allen (Joined 4:38)
 - B. Supervisors absent: Maria Young
 - C. Others Present: Joshua O'Halloran, Erin Blaz, Ricky Reedy, CJ Ames, Katie Mechenbier (Left at 6:47, Jackson Ray (Left ~ 5:30)

2. **Agenda Review and Approval (Action Item):** Mr. Glass moved to approve the agenda, which was seconded by Ms. Hurteau and approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Absent
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

3. **Minutes Review and Approval (Action Item)**
 - A. [Regular Board Meeting Minutes 8/19/2024](#). Mr. Conklin made a motion to approve the 8/19/2024 meeting minutes as amended, which was seconded by Ms. Economou and the motion was approved unanimously by roll call vote.
Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

4. **Guest Presentation:** Jackson Ray, [Walking Softer](#) (environmental education grants for high school teachers) Presentation about Programs and learning materials to empower student led environmental solutions

5. **Reports of Partners**
 - A. EMNRD (Lawrence Crane): No Report
 - B. [NRCS](#) (Dusty Glidewell - Acting D.C.). Written Report submitted
 - C. [NMDA](#) (Katie Mechenbier): Katie Mechenbier verbal report highlighting written report items.

D. NMED: (Alan Klatt)

E. Other

6. **Finance Committee Report (Action Item)**

A. [8/31/2024 Financial Report](#) There was not a finance committee meeting today. Mr. Glass reviewed the details of the report and had questions about FEMA, the district truck, and utilizing funds for education clarified by staff. Joshua to check in with Astrid about the Mcuen/Thornberg? grant. Ms. Economou moved to accept and approve the financial report. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

7. **Action Items**

A. [Hazardous Fuel Reduction Professional Service Agreements with Ancestral Land Conservation Corps, Forrester and Associates, LLC, Heritage Land and Water, LLC, Rio Responsible Forestry, LLC, Rocky Mountain Youth Corps, Southwest Contracting & Associates, LLC, South Mountain Industrial Services, LLC, Summitt Forests, INC., and Unique Forestry, LLC](#). A motion to approve all the PSA's and approve Mr. Glass to sign on behalf of the board was made by Ms. Economou. The motion was seconded by Mr. Allen and Ms. Hurteau. The motion was unanimously approved by a roll call vote

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

B. [Amendment](#) to HSP MOA with Los Jardines Institute. Mr. Allen moved to accept the Grant Amendment. The motion was seconded by Mr. Conklin. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

C. [Service Agreements](#) for the Middle Rio Grande Urban Waters Small Grant program. Mr. Allen moved to approve the language of the Service Agreements and authorize Mr. Glass to sign Service Agreements up to \$60,000 once applications are reviewed and recommended by the Urban Waters steering committee. The

motion was seconded by Ms. Hurteau . The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

- D. [Cost share split adjustments for private land projects: Gamble, Valliant O'Brien, and Walti](#). Mr. Conklin moved to approve the cost share split adjustments. The motion was seconded by Mr. Allen. The motion was unanimously approved by a roll call vote.

Roll Call Vote: Steve Glass – Yes
Thomas Allen – Yes
Zoe Economou – Yes
Daniel Conklin – Yes
Maria Young – Absent
Gabriella Coughlin – Yes
Sarah Hurteau – Yes

8. Reports and possible Action Items

- A. Letter of support for TTYL grant application (Erin) Mr. Glass reported that a letter of support was drafted and submitted by the Education Manager, Ms. Blaz, to support Talking Talons Youth Leadership's application to the Outdoor Equity Fund. TTYL is delivering climate change education at the Tijeras Bio-Zone Education Center and the letter of support highlighted Ciudad SWCD's on-going interest in supporting TTYL engagement at the site. The letter of support did not commit Ciudad SWCD to any defined scope of work, but did express our interest in collaborating with TTYL if they received on-going funding.
- B. [Local Work Group](#) report (online feedback form [here](#)) Mr. Glass reported that the LWG meeting had strong attendance. Partners who were unable to attend can use the feedback form to share the conservation resource priorities with NRCS.
- C. Letter of recommendation for Gabby to join NGLI 2024 Cohort. Mr. Glass and Ms. Coughlin discussed the context for needing a formal action for writing a letter of recommendation. As money is not attached to the letter of recommendation it can be written and submitted without a formal action from the board.

9. District Staff Report

- A. [Report](#)

10. Other Business

- A.

Adjourned

7:10PM

Submitted by: Ricky Reedy

Date approved: 10/21/24